Department of **Local Government, Industry Regulation and Safety**

GOVERNMENT OF WESTERN AUSTRALIA

WorkSafe Western Australia

How can managers and supervisors support health and safety representatives?

Allocate sufficient time and resources

- Provide access to email, internet and print facilities
- Schedule time for monthly inspections and safety meetings
- Allow time for familiarisation with safety issues to enable informed input and learnings to be shared

Involve them in your incident investigation process

- Request participation in incident investigations
- Utilise them to communicate incident findings to the workforce

Encourage learning and interaction

- Promote attendance at health and safety events
- Provide access to health and safety guidance materials

Increase opportunities for effective communication

- Advise of intended changes to the workplace that could affect workers' health and safety
- Consult regarding hazards and incidents in the workplace and proposed controls
- Encourage participation in the incident resolution processes

SafetyLine

HSR Matters

Resources for health and safety representatives are available at **hsrmatters.safetyline.wa.gov.au**